TENDER – NOTICE
INVITING TENDER NO:
GOAW/GZP/052/20-21

1. The Office of the General Manager, Govt. Opium & Alkaloid Works, Ghazipur (located nearly 73 KMs from Varanasi) invites online E-tenders in Single Bid (Financial Bid only) from the Parties for the under mentioned item(s) to this Notice Inviting Tender.

<table>
<thead>
<tr>
<th>सामग्री उपलब्ध कराने बावत विवरण</th>
<th>मात्रा / संख्या</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supply and testing of environment friendly long life L.E.D. Tube Light batten for 20/22 Watt LED Tube of T8 Lamps with Crystal glass 20/22 watt glass LED tube (double side connection) with very high efficiency suited Make- Havells/ Philips/ Bajaj</td>
<td>300 अदद</td>
</tr>
</tbody>
</table>

2. CRITICAL DATES OF TENDER

<table>
<thead>
<tr>
<th>S1.No.</th>
<th>Particulars</th>
<th>Date &amp; Time</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Uploading on CPP Portal and Department’s web-site</td>
<td>07.07.2020 at 16:00</td>
</tr>
<tr>
<td>2.</td>
<td>Bid Submission Start Date &amp; Time</td>
<td>07.07.2020 at 16:00</td>
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<td>3.</td>
<td>Bid Submission End Date &amp; Time</td>
<td>27.07.2020 at 15:00</td>
</tr>
<tr>
<td>4.</td>
<td>Bid Opening Date &amp; Time</td>
<td>28.07.2020 at 15:30</td>
</tr>
</tbody>
</table>

3. Tender Documents may be downloaded from Central Public Procurement Portal (CPPP) site [http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) as per the schedule given in the times schedule for tender as above. Aspiring Bidders who have not enrolled/registered for e-procurement should enrolled/registered before participating through the website [http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app). The Portals enrolment is free of Cost. Bidder shall submit their quotation Online on [http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) as per the tender document published. Bidders are
requested to follow the instructions carefully as per the tender document and the instrument given in the above said website.

4. The tenders shall be submitted **online, in one part viz. Financial Bid, along with all the tender documents**. The format of Financial Bid is given in BOQ. All the pages of the bid must be sequentially numbered and signed. Over writing, if any, has to be duly certified/ attested by the bidder or his authorized signatory irrespective of nature of content of the documents before uploading. Bids submitted without copies of documents specified shall be summarily rejected. The offers submitted through any means other than uploading on the CPPP website [https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app) shall not be considered. No correspondence will be entertained in this matter.

5. Interested parties are advised to visit CPPP website [https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app) regularly till closing date of submission of tender for any corrigendum/ addendum/ amendment.

6. In the event of any of the above-mentioned date being subsequently declared as a holiday/closed day for this office, the tenders will be opened on the next working day at the scheduled time without any further notice.

7. Interested parties may also download the tender from the official website [www.goaf.gov.in](http://www.goaf.gov.in). The bids, complete in all respects should be submitted exclusively through the Government e-procurement portal [https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app) on or before 03.00 PM on 27.07.2020.

8. For any clarification Shri O.P. Rai, Manager, GOAW, Ghazipur may be contacted at the office or on telephone number or Mobile number given below:
   
   Tel. No. 0548-2221201 (Office)
   Mob. No. 9891249214.

   -sd/-

   Manager,
   GOAW, Ghazipur

Enclosures:

- **Annexure – A** (Terms and conditions)
- **Annexure – B** (General Information for Tenderer)
- **Annexure – C** (Tender Acceptance Letter)
- **Annexure – D** (Amount of EMD to be deposited)
- **Annexure-E** (Special Instructions for e-submission of bids)
नियम एवं शर्तें

(I) Tender E-procurement की वेबसाइट पर जारी BOQ में ही प्रस्तुत किया जाना चाहिए, अन्यथा उस पर विचार नहीं किया जायेगा।

(II) अपेक्षिकृत फार्मेल्स के द्वारा Tender दिए जाने के समय (Bid Security) ₹ 50,000/- (डिमांड ड्राफ्ट,एफ.डी.आर,बैंकर्स चेक एवं बैंक गारंटी के रूप में) अधिग्रह जमानत राशि, प्रबंधक, सरकारी अफीम एवं क्षारोद कारखाना, गाजीपुर के नाम जमा करना होगा। अधिग्रह जमानत राशि टेंडर के साथ न होने की स्थिति में, टेंडर पर विचार नहीं किया जायेगा।

(III) न्यूनतम दर दरा को विभाग द्वारा सूचित देने के अनुसार सामग्री के क्लेश लागत का 5 से 10 प्रतिशत (Performance Security) (डिमांड ड्राफ्ट,एफ.डी.आर,बैंकर्स चेक एवं बैंक गारंटी के रूप में) जमानत राशि, प्रबंधक, सरकारी अफीम एवं क्षारोद कारखाना, गाजीपुर के नाम जमा करना अनिवार्य होगा।

(IV) न्यूनतम दर दरा को Performance Security जमा करने हेतु विभाग द्वारा जारी आदेश पत्र में निर्धारित तिथि तक यदि Performance Security जमा नहीं की जाती है तो समय प्रभाव दर दरा को कार्य आदेश न देकर उसकी निर्देशित को निरस्त किया जा सकता है एवं साथ ही न्यूनतम दर दरा दरा जमा Bid Security जमा की जा सकती है।

(V) फार्मेल्स द्वारा प्रस्तुत दर की तुलना वस्तुओं के कुल मूल्य (FOR, GOAW Ghazipur) टैंकर साहित्य जोड़कर किया जायेगा।

(VI) फार्मेल्स द्वारा दिए गए दर की वैधता Tender खोले जाने के तिथि/दिन से 90 (तीन महीने) दिन की हारी। इस समय में 90 दिन से कम की वैधता गायब नहीं होगी। Bidder द्वारा कम दिनों की वैधता देने की दशा में उनके कोंटेन्स पर विचार नहीं किया जाएगा।

(VII) उपरोक्त कार्य के आदेश प्राप्ति के लगभग 30 दिनों के भीतर करनी होगी। कार्य का सम्पूर्ण करने की वास्तविक अवधि / कार्यकाल, कार्य आदेश में दी जाएगी तथा इस समय में, कार्य सम्पूर्ण होने की अवधि काल की गाँठ दिनों सम्पूर्ण कार्य के सीमांकन नहीं होगी। आमूलता द्वारा Tender Submit किए जाने की स्थिति में यह माना जायेगा कि कार्य सम्पूर्ण करने हेतु दी गयी समय-सीमा एवं अन्य शर्तें उनके पूर्णतयाग मान्य है। कार्य कार्य के सम्पूर्ण करने हेतु ज्यादा अवधि मांगे जाने की स्थिति में उससे कार्य करने हेतु अतिवेक्षक संस्था जायेगा यदि वह विभाग द्वारा कार्य सम्पूर्ण हेतु दी गयी समय सीमा (बढायी गयी समय सीमा का मिलाकर) में कार्य सम्पूर्ण करने हेतु राशि नहीं होता है या दी गयी समय सीमा में कार्य सम्पूर्ण करने में असमर्थ रहता है।

(VIII) कार्य सम्पूर्ण करने के लिए दिये गये कार्य आदेश अवधि के बाद (विलंब से) कार्य करने पर निर्माणित कराई किया जायेगा।

i. प्रथम 07 (सात) दिन तक के विलंब पर गूल्लू से 2 % (दो प्रतिशत) कटौती

ii- उपरोक्त (I) के बाद अगले 08 (आठ) दिन तक या उसके फिरस्त अंश के विलंब पर गूल्लू से 5% (पांच प्रतिशत) कटौती

iii- कुल 15 (पनदह) दिनों से अधिक का विलंब होने गूल्लू से 10% (दस प्रतिशत) कटौती होने पर
(IX) प्रशिक्षान के सुरक्षा क्षेत्र में कार्य सम्पूर्ण करने हेतु जाने के लिए गेट पास जारी होने के पश्चात प्रवेश करना होगा। कार्य हेतु सुरक्षा क्षेत्र में जाने के लिए ठेकेदार द्वारा उपस्थिति का लेजाने के लिए उनके पहचान पत्र जैसे कि आधार कार्ड / डायरी लाइसेंस (जिसमें कि सभी पता लिखा हो) जिसके आधार पर ही पास जारी किया जायेगा।

(X) वी.पी.पी. आधार पर लेन देन स्वीकार नहीं होगा तथा कार्य सम्पूर्ण होने तथा वैधिक होने के बाद लगभग 15 से 20 दिनों के अन्दर बिना किसी ब्याज के भुगतान किया जायेगा।

(XI) निविदा घारक के द्वारा अन्य कोई शर्त मान्य नहीं होगी। दर दाता द्वारा अपनी तरह से अन्य शर्तें देने की दशा में उसे अनिवार्य माना जायेगा, तथा ऐसे कोटेशनों को बिना कोई कारण बताये स्वतः निरस्त समझा जायेगा।

(XII) कार्य को सम्पूर्ण होने में अनुशंसित (unreasonable) देरी होने से कार्य आदेश, कार्य आदेश जारी होने से पूर्व किसी भी संस्था में निरस्त किया जा सकता है। इस सम्बन्ध में महाप्रबंधक का निर्णय अनिवार्य रूप से मान्य होगा।

(XIII) देरी से (निराधारता या बड़ी लूट समय सीमा के बाद) कार्य करने पर निविदा कर्ता को कार्य आदेश में दिए गए नियमों के अनुसार जुर्माना देना होगा।

(XIV) यह प्रशिक्षान केन्द्रीय नियम (संदर्भ रूप से) सं। 195/1957 के अन्तर्गत पंजीकृत हैं एवं प्रशिक्षान का जी.एस.टी. सं। 09AAAG0195B125 है।

(XV) महाप्रबंधक के पास किसी या रमी निविदाओं को निरस्त करने का अधिकार होगा जिसके लिए कोई भी सूचना देना आवश्यक नहीं होगा।

-sd/-

Manager,
GOAW, Ghazipur
ANNEXURE-B

Ministry of Finance
Dept. of Revenue,
Govt. Opium & Alkaloid Works,
Ghazipur(U.P)

TENDER No. : GOAW/GZP/052/20-21

TENDER DOCUMENTS

GENERAL INFORMATION FOR THE TENDERERS

1. With reference to this office tender notice issued vide F.No-8/8/43/PS/2019 dated 07.07.2020, sealed tenders are invited for purchase of different types of Lab. Chemicals from established/ reputed manufacturers/ distributors or their accredited agents as per specification enclosed with the Tender Documents.

2. Last date for uploading of tenders is up to 15:00 Hrs. of 27.07.2020. Tenders uploaded after due date, time and not in prescribed tender document will not be considered. The tenders are to be submitted (Uploaded) in the prescribed Tender Documents, in respective covers.

3. Tenders uploaded up to prescribed time and date will be opened on 28.07.2020 at 15.30 HRS

4. Financial Bid in the prescribed format as per BOQ shall be duly filled in and signed by the authorized signatory and uploaded online by the bidder along with the self-attested and stamped scanned copies of the following documents: -

**Cover-I**

a. Scanned Copy of the current and valid Trade License and Dealership Certificate as applicable.

b. Scanned Copy of the current and valid GST Registration Certificate.

c. Tender Acceptance Letter in format given in Annexure-C

d. Scanned Copy of EMD.

e. A Self declaration on stamp paper shall be submitted duly notarized to the effect that the firm is not BLACK LISTED for Government transaction by any Department / PSU of Government of India

f. The Financial Bid (as in BOQ) shall be duly filled in, digitally signed and uploaded online by the bidder.

Financial bid should be submitted online through Central Public Procurement Portal e-
tender system website http://eprocure.gov.in/eprocure/app. Off line Bids shall not be accepted.

Note :

1. Price Bid in BOQ Excel form.
2. Price bid format may be download from e-procurement site https://eprocure.gov.in/eprocure/app/
3. Tenderers should not modify the price bid.
4. In case the tenderer fails to submit any of the documents as stated above, Financial bids of the bidder shall not be considered for opening and shall be rejected straight away without any further reference.
5. If it is noticed that the goods supplied do not conform to the specification of the order, GOAW, Ghazipur shall have the right to reject the materials in part or full. The supplier shall be liable to replace the rejected materials within the stipulated time. Till the replacement is done, the rejected materials shall be lying at the risk, cost and responsibility of the supplier.
6. Earnest Money of the unsuccessful tenderers shall be released after finalization of the tender, as per General Financial Rules 2017. Interest on the Earnest Money Deposit / Security Deposit will not be paid on any score, what-so-ever.
7. A Self declaration on stamp paper shall be submitted duly notarized to the effect that the firm is not BLACK LISTED for Government transaction by any Department / PSU of Government of India.
8. The General Manager, Govt. Opium & Alkaloid Works, Ghazipur reserves the right to reject or accept any tender without assigning any reason.
9. Item-wise evaluation of each item shall be done and supply order of individual item may be issued based on L1 according to the recommendation of Tender Opening Committee.

-sd/
Manager,
GOAW, Ghazipur
TENDER ACCEPTANCE LETTER

To,

The General Manager
Govt. Opium and
Alkaloid Works,
Ghazipur(U.P.)

Sir,

Subject: Acceptance of Terms & Conditions of tender .

Tender Reference No:____________________

1. I/ We have downloaded / obtained the tender document(s) for the above-mentioned tender from the website(s) namely as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc., which form part of the tender document) and signed on all the pages of the terms & conditions. I/we shall abide by the terms /conditions /clauses contained therein.

3. The corrigendum(s), issued from time to time by your department too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality /entirety.

5. I / We do hereby declare that we have not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by me/ us/ our firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department shall without giving any notice or reason thereof, shall summarily reject the Bid, without prejudice to any other rights or remedy.

Yours sincerely,

Date:                                              Signature:

Address:                                           Name of the Authorised
Signatory:                                         Designation:

Seal/Stamp:
Detailed of amount of EMD to be deposited

| Amount of EMD to be deposited in INR. | 5000/- |
Ministry of Finance
Govt. Opium and Alkaloid Works
Ghaziapur (U.P.)

Special Instructions for e-submission of bids

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

2. More information useful for submitting online bids on the CPP Portal may be obtained at https://eprocure.gov.in/eprocure/app

REGISTRATION

a. Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: https://eprocure.gov.in/eprocure/app) by clicking on the link “Online bidder Enrolment” on the CPP Portal which is free of charge.

b. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

c. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

d. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / e-Mudhra etc.), with their profile.

e. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.

f. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

SEARCHING FOR TENDER DOCUMENTS

i. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

ii. Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS /e-mail in case there is any corrigendum issued to the tender document.
iii. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

a. Bidder should take into account any corrigendum published on the tender document before submitting their bids.

b. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

c. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

d. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

i. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time.

i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

ii. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

iii. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

iv. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

v. Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

vi. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.
ASSISTANCE TO BIDDERS

1. Any enquiries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal helpdesk. The contact number for the helpdesk is 1800 2337315.