



GOVT. OF INDIA  
MINISTRY OFFINANCE  
DEPARTMENT OF REVENUE  
GOVT.OPUIM&ALKALOIDWORKS  
**GHAZIPUR(U.P.)-233001**

☎ 0548-2220237,2221201,Fax-2220601,GSTINNo.09AAAGG0195B1ZS,  
E-mail:goawgzup@gmail.com,http://goaf.gov.in

F.No.2/2/2024/PSC

Date: 22.09.2025

**TENDER No: GOAW/GZP/048/2025-26**

1. The Office of the General Manger, Government Opium and Alkaloid Works Ghazipur invites two bid online tenders for **Supply , Installation, Testing and Commissioning of Following Detailed 3point Centrifugal machine** from manufacturers/distributors or their accredited agents for supply of the under noted stores on basis strictly as per the specifications mentioned in Annexure 'A' to this Notice Inviting Tender.

S.No	Name of items	Quantity	Single-Bid/TwoBid
1	<b>Supply , Installation, Testing and Commissioning of Following Detailed 3 Point Centrifugal machine</b>	08Nos.	two-Bid

**2. CRITICAL DATES OF TENDER**

Sl.No.	Particulars	Date & Time
1	Publish Date & Time	<b>22.09.2025&amp;18:30Hrs</b>
2	Sale/Document Download Start Date & Time	<b>22.09.2025&amp;18:30Hrs</b>
3	Sale/Document Download End Date & Time	<b>13.10.2025&amp;18:30Hrs</b>
4	Bid Submission Start Date & Time	<b>22.09.2025&amp;18:30Hrs</b>
5	Bid Submission End Date & Time	<b>13.10.2025&amp;18:30 Hrs</b>
6	Bid Opening Date & Time	<b>14.10.2025&amp;18:30 Hrs</b>

3. Tender documents may be downloaded from Central Public Procurement Portal (CPPP) site **<http://eprocure.gov.in/eprocure/app>** as per the schedule given in time schedule for tender as above. Aspiring Bidders who have not enrolled/registered for e-procurement should enroll/register before participating through the website

<http://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders shall submit their quotation online on <http://eprocure.gov.in/eprocure/app> as per the tender document published. Bidders are requested to follow the instructions carefully as per the tender document and the instructions given in the above said website.

4. The tenders shall be submitted **online, in one part i.e. Financial Bid, along with all the tender documents**. The format of Financial Bid(BOQ) may be downloaded along with the tender documents . All the pages of the bid must be sequentially numbered and signed. Over writing, if any, has to be duly certified/attested by the bidder or his authorized signatory irrespective of nature of content of the documents before uploading. Bids submitted without copies of documents specified shall be summarily rejected. The offers submitted through any means other than uploading on the CPPP website <https://eprocure.gov.in/eprocure/app> shall not be considered. No correspondence will be entertained in this matter.
5. Interested parties are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum/ addendum/ amendment.
6. In the event of any of the above-mentioned date being subsequently declared as a holiday/closed day for this office, the tenders will be opened on the next working day at the scheduled time without any further notice.
7. Interested parties may also download the tender from the official websites - [www.goaf.gov.in](http://www.goaf.gov.in) & The bids, complete in all respects should be submitted exclusively through the Government e-procurement portal <https://eprocure.gov.in/eprocure/app> on or before **18.30 PM on 12.10.2025**.
8. For any clarification Shri Pankaj Srivastav, Works Engineer, GOAW, Ghazipur may be contacted at the office or on telephone number or Mobile number given below:

Tel.No.0548-2221201(Office) Mob.  
No. 9415281498.

**Enclosures:**

- (i) Annexure-A (Technical Specifications)
- (ii) Annexure-B (General Instructions & Terms and conditions)
- (iii) Annexure-C (Tender Acceptance Letter)
- (iv) Annexure-D (Special Instructions fore-submission of bids)
- (v) Annexure-E (Details of EMD to be deposited)
- (vi)** Annexure-F (Non-Blacklisting declaration)

## ANNEXURE-A

**TECHNICAL SPECIFICATIONS:**  
**Centrifugal Machine(3 Point)**

SRNO.	Name of items	Specification of items	Quantity
1	<b>Centrifugal Machine (3Point)</b>	<p><b>Supply , Installation, Testing and Commissioning of Following</b></p> <p><b>Detailed 3 point Centrifugal machine : -</b></p> <p>Heavy Duty Top loading Three point Suspended type Centrifugal Machine</p> <p>*Perforated basket Size Dia 36" X Depth 18"</p> <p>* Basket fabricated from 8 SWG S.S. 316 Sheet</p> <p>*Outer body fabricated from 10 SWG S.S. 316 sheet</p> <p>*Top Opening Lead fabricated from 10 SWG S.S. Sheet</p> <p>* Basket bottom plate 15 mm thick in S.S. 316 with cladding</p> <p>* Leg - 5 inch x SCH 80 Pipe</p> <p>*Body flanges - Telescopic, 40 mm width x 8 mm thick with rubber Lining</p> <p>* Gaskets - Black EPDM sponge Type</p> <p>*Bearings - One Spherical roller, One ball, One Thrust bearing</p> <p>* Motor / Belt guard - M.S.</p> <p>*Motor - 10 HP flame proof, A.C. 3 phase, Induction Motor</p> <p>* RPM of motor - 1440</p> <p>* RPM of basket - 950</p> <p>* Basket load capacity - 150 Kgs</p> <p>* All parts coming in contact with mother liquor should be lined with S.S. 316 sheet .</p> <p>*Surface finish - Matt Finish</p> <p>*The machine should be provided with Clutch pulley, Limit Switch brake arrangement, Flame proof push button station and other all safety and general accessories.</p> <ul style="list-style-type: none"> <li>• Period of Supply &amp; Installation - 60 days</li> <li>• Certificate :- Test certificate for steel, Motor etc.</li> <li>• Guarantee :- 18 month from the date of successful installation.</li> <li>• Place of Installation – Alkaloid Plant Area , Inside the Factory</li> <li>• Timing of Installation – 7.0 A.m. to 6.0 P.m.</li> <li>• All masonry work should be done by the supplier.</li> </ul> <p>All work should be completed under the guidance of Works Engineer and related instruction must be followed by the supplier.</p>	08Nos

Works Engineer  
Govt. Opium and Alkaloid works  
Ghazipur (233001)

**ANNEXURE-B**

Ministry of Finance, Dept. of Revenue, Govt. Opium &  
Alkaloid Works, Ghazipur (U.P)

TENDER No. : GOAW/GZP/048/2025-26

**TENDER DOCUMENTS****GENERAL INFORMATION FOR THE TENDERERS**

1. With reference to this office tender notice issued vide F.No.2/2/2024/PSC dated 22.09.2025, sealed tenders are invited for **purchase of Centrifugal Machine** from established/ reputed manufacturers/distributors or their accredited agents as per specification enclosed with the Tender Documents.
2. Last date for uploading of tenders is up to 18:30 Hrs. of 13.10.2025. Tenders uploaded after due date, time and not in prescribed tender document will not be considered. The tenders are to be submitted (Uploaded) in the prescribed Tender Documents, in respective covers.
3. Tenders uploaded up to prescribed time and date will be opened on 14.10.2025 at 18.30 HRS
4. Financial Bid in the prescribed format as per BOQ shall be duly filled in and signed by the authorized signatory and uploaded online by the bidder along with the self-attested and stamped scanned copies of the following documents:-

**Cover-I**

- a. **Scanned Copy of the current and valid GST Registration Certificate.**
- b. **Tender Acceptance Letter in format given in Annexure-C.**
- c. **Scanned Copy of EMD/MSME Certificate. ( Related to supply of machineries)**
- d. **Non blacklisting certificate as per annexure-F.**
- e. **Bidders provided by documents for aadhar card, copy of cancel cheque, GST certificate, MSME certificate in the relevant field, CA certified annual turnover for 3 years of minimum of Rs.25 lakh, ITR Acknowledgment for 3 years**
- f. **The ordering or buying authority reserve the right for any the subsequent withdrawal of the offer or denial of orders placed.**
- g. **Seller turnover (last 3 financial years) CA certificate.**
- h. **While submitting the offer, a bidder must ensure that all the documents along with the bid document have been duly stamped and signed by Authorized signatory of the company.**
- i. **No deviation certificate.**

- j. Terms & Condition Acceptance Certificate should be submitted**
- k. Additional Term and conditions are an integral part of the tender process and non-compliance with the ATC would lead to cancellation of the tender of the successful bidder**
- I. SELF CERTIFICATION**
- m. MII certificate**
- n. NO relation certificate**
- o. Malicious Code Certificate**
- p. Declaration of No Conflict of Interest**
- q. Authenticity of documents submitted for bid evaluation declaration.**
- r. Undertaking of Non-Collusion**

**Cover-II**

- s. The Financial Bid (as in BOQ) shall be dully filled in, digitally signed and uploaded online by the Bidder.**

6. Financial bid should be submitted online through Central Public Procurement Portal e-tender system website <http://eprocure.gov.in/eprocure/app>. Off line Bids shall not be accepted.

Note:

1. Price Bid in BOQ Excel form.
2. Price bid format may be download from procurement site <https://eprocure.gov.in/eprocure/app/>
3. Tenderers should not modify the price bid.
4. In case the tenderer fails to submit any of the documents as stated above, financial bids of the bidder shall not be considered for opening and shall be rejected straight away without any further reference.

6. If it is noticed that the goods supplied do not conform to the specification of the order, GOAW, Ghazipur shall have the right to reject the materials in part or full. The supplier shall be liable to replace the rejected materials within the stipulated time. Till the replacement is done, the rejected materials shall be lying at the risk, cost and responsibility of the supplier.

7. A Self declaration on stamp paper shall be submitted duly notarized to the effect that the firm is not BLACK LISTED for Government transaction by any Department / PSU of Government of India.
8. The General Manager, Govt. Opium & Alkaloid Works, Ghazipur reserves the right to reject or accept any tender without assigning any reason.

**Manager**  
**Govt. Opium and Alkaloid works**  
**Ghazipur (233001)**

## TERMS AND CONDITIONS

1. The bid must contain complete specification of the **Supply, Installation, Testing and Commissioning of Following Detailed 3 point Centrifugal machine** clearly showing compliance with prescribed technical specifications.
2. The successful tenderer to whom Supply order is issued, shall have to furnish Security Deposit in the form of Account payee Demand Draft drawn in favor of Assistant Chief Accounts Officer, Govt. Opium and Alkaloid Works, Ghazipur/ Bank Guarantee/ Fixed Deposit Receipt from a commercial bank at the rate of 5 %of the total value of the order. Such Security deposit should remain valid for a period of sixty days after the successful completion of the supply.
3. In case of delay or failure to execute the Supply Order (s) against the contract, the General Manager, Govt. Opium & Alkaloid Works, Ghazipur without prejudice to any other right, under laws, shall have the option: -
  - a) The delivery, installation, commissioning and testing of equipment/ machinery/ instruments has to be completed within 60 days i.e. before xx.xx.2025 after its whole work failing which a penalty of @1% of the values of the order per week or part thereof, the delay will be imposed. In case the supplies are not completed within the stipulated period, the order may be cancelled and the items may be sent back without any liability on the cost of supplier, whatsoever towards the department and the defaulting supplier shall be responsible for the loss. Differential cost arising out of supply made by another supplier will be recovered from the first supplier.
  - b) To purchase from other sources at the risk and cost of the supplier to extent of material not delivered.
  - c) To cancel the Supply Order without any liability on G.O.A.W.
  - d) To blacklist and debar the company from making any future supplies to any Govt. Department / PSU of Govt. of India.
4. In case of exigencies, unforeseen circumstances, the Competent Authority of GOAW, Ghazipur reserves the right to cancel the supply order for whole or the balance quantity or part of it by way of notice without assigning any reason, what-so-ever.
5. No advance payment on any account shall be made for the supply. After inspection of the material supplied and, on the material, found satisfactory, payment shall be

released by way of PFMS.

6. General Conditions:

i) No insurance charges will be paid by the department.

(ii) The facilities and inputs which will be provided by the GOA W, Ghazipur : Water, Electricity, all pipe lines with fitting, electric cable and suitable steel structure platforms where ever required.

(iii) The Supplier will provide all materials/accessories/oils/grease/welding electrodes/nut-bolts required for the installation, testing & commissioning of the item ordered and his rates would be deemed to include the cost thereof.

(iv) In the event of any conflict between requirement of any clause of this specification/documents/drawings/data sheets etc. or requirement of different codes/standard/specified, the same to be brought to the knowledge of the department in writing with reference for such clarifications before submission of bid, otherwise, more stringent requirements as may be interpreted by this department shall prevail and shall be binding amount quoted should be quoted in Indian rupees shown both in numbers and words.

(v) Place of delivery will be GOA W, Ghazipur and prices will be on FOR basis. No other charges including transportation charges, Packaging, forwarding, transit insurance etc. will be paid separately.

(vi) Any dispute arising out of this tender and subsequent supply, installation, commissioning, testing and execution of other related work will be under the jurisdiction of the District Court at Ghazipur.

(vii) The contractor should be capable to look maintenance, after sale & service and be able to supply spare parts at least for five years.

(viii) Contractor/Firm shall comply with the Factory Acts, labour laws and safety laws in force from time to time.

(ix) Any other Rules and regulations, conditions etc. what are in force at present and that any be framed by this Works from time to time in connection with the contract will be binding and acceptable to the contractor.

(x) All the General T&P required for executing the job is to be arranged by contractor and no extra payment will be done. T&P shall include spanners of inch size, mm sizes, hammer, screwdriver, chain pulley block, winches, other lifting equipment devices, sling, D shades, eyebolt, etc. for the above job where ever required.

(xi) Work is to be started at 07:00 AM in the morning and shall continue up to 06:00 PM or as directed by the engineer incharge with the approval of the Manager.

7. (B) Inspection and Testing:

(i) The items under the tender may be inspected by the buyer's engineer on the premises of the bidders before delivery.

(ii) Any damage in the equipment/plant/machinery/vehicle during the supply, installation, testing noticed during the inspection shall be on the account of supplier and he would not be entitled to any payment for the loss or damage caused to the equipment. The damaged item will be replaced immediately by the supplier at his cost.

(iii) The General Manager reserves the right to subject the works to a second inspection and testing by an authority nominated by him or to inspect and test the works himself and may reject them if not found conforming to the laid down standards and specification, within a period of six months from the date of acceptance by the normal inspecting authority mentioned above even if the works done have been month on receipt of due notice in writing at his cost.

Test Certificates in support of material specification shall be made available to us for mechanical, Electrical, instrumentation items etc. The manufacturer's test certificate in original is acceptable. Wherever, the test certificates from outer agencies (i.e. CMRI, IBR & IS) are being furnished the same shall be submitted without extra cost to this work.

(C) Supply/Delivery Schedule:

- (i) The department accepts no responsibility and liability for the loss or damage to the items in transit or for the rejected item of the equipment/plant/machinery/vehicle.

(D) Guarantee/ Warranty

The items supplied would bear a guarantee for a period of one year from the date of installation & commissioning of equipment/plant/machinery/ vehicle with regard to the quality of stores fitted and workmanship. The supplier shall carry out such rectification, including replacement of spares wherever warranted within a period of 7 days of receipt of communication regarding defects at his cost, failing which the department reserves the right to get such rectification, works done at his risk and cost.

- (ii) All Equipment/Machinery to be supplied should be in conformity with GMP Requirements as laid down in the Drugs & Cosmetics Act and Rules, if such requirements are applicable for these items.

(E) Payment Instructions:

- (ii) Prescribed pre-stamped bills in triplicate will be submitted to the paying authority after fulfilling condition mentioned herein along with copy of our supply order.
- (iii) The bills along with connected documents will be subjected to pre audit by departmental finance section prior to releasing payment.
- (iv) Payments will be made through A/C payee cheques/RTGS/e-payment.

(F) Recovery of Outstanding Dues:

The department reserves the right to recover outstanding dues Penalty etc. from the firm from Earnest Money Deposit/Security Deposit/any amount available with the department.

8. Note- Besides all these terms and conditions, the terms and conditions mentioned in tender notice will also be applicable.

**Validity of Bids:** The Bids should remain valid for 120days from the date of financial bid opening.

9. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected. Non-compliance of applicable General Information and Instruction will disqualify the Bid.

10. If any tenderer submits more than one technical and /or financial bid, the bid would be liable to be rejected out rightly.

11. Since the tenders are invited on annual rate contract basis therefore the items shall be supplied to this works as and when required basis till the completion of validity of Annual Rate Contract.

12. Canvassing for obtaining tender will be disqualified the bidder from tender process.

13. Successful bidder must ensure to make GST payment and file all the GST returns in time.

**14. Force Majeure clause.**

(a) Neither party shall bear responsibility for the complete or partial non- performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that was not known earlier and have arisen after the conclusion of the present contract.

(b) In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.

(c) The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case, not later than 5(Five) days from the moment of their beginning.

(d) Certificate of a Chamber of Commerce (Commerce and Industry) or other competent authority or organization of the respective country shall be a sufficient proof of commencement and cessation of the above circumstances.

(e) If the impossibility of complete or partial performance of an obligation lasts for more than 6 (six) months, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice of 30 (thirty) days to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods received.

15. The "Public Procurement (preference to make in India) Order 2017" issued by Department of Industrial Policy and Promotion (now Department for Promotion of Industry and Internal Trade, DPIIT), Ministry of Commerce and Industry, Government of India vide No - P45021/2/2017-PP (B.E.-II) dated 15/06/2017 and Amended order 16.09.2020 or as amended from time to time and as applicable on the date of submission of tender, herein after referred as "PPP-MII Order

2017” is applicable for participation in this tender. The bidders are required to upload relevant documents as per the “PPP-MII Order 2017” along with their bid to avail benefits of this Order.

Purchase Preference will be given to eligible bidders in accordance with the “Public Procurement (preference to make in India) Order 2017” issued by Department of Industrial Policy and Promotion (now Department for Promotion of Industry and Internal Trade, DPIIT), Ministry of Commerce and Industry, Government of India vide No - P- 45021/2/2017-PP (B.E.- II) dated 15/06/2017, as amended from time to time and as applicable on the date of submission of tender, herein after referred as “PPP-MII Order 2017”. The minimum local content for the items covered under this tender shall be as per nodal Ministry’s Order in this regard. The margin of purchase preference and procedure of purchase preference shall be as specified in the “PPP-MII Order 2017”.

**16.** Public Procurement Policy for Micro & Small Enterprises (MSEs), order 2012 and Amendment order, 2018 under Micro, Small and Medium Enterprises Development Act, 2006 of Government of India or as amended from time to time and as applicable on the date of submission of tender herein after referred as “Micro & Small Enterprises (MSEs), order 2012 and Amendment order, 2018” is applicable for participation in this tender, The bidders are required to upload relevant documents as per Micro & Small Enterprises (MSEs), order 2012 and Amendment order, 2018 under Micro, Small and Medium Enterprises Development Act, 2006 of Government of India.

:- Purchase Preference will be given to eligible bidders in accordance with Micro & Small Enterprises (MSEs), order 2012 and Amendment order, 2018 under Micro, Small and Medium Enterprises Development Act, 2006 of Government of India or as amended from time to time or in force at the time of opening of bids.

**Manager**  
**Govt. Opium and Alkaloid works**  
**Ghazipur (233001)**

## ANNEXURE-C

**TENDER ACCEPTANCE LETTER**

To

The General Manager  
Govt. Opium and Alkaloid  
Works, Ghazipur (U.P)

Sir,

Subject: Acceptance of Terms & Conditions of tender for **“S/I/T/C of Centrifugal Machine”**Tender Reference No: GOAW/GZP/048/2025-26

1. I / We have downloaded / obtained the tender document(s) for the above-mentioned tender from the website(s) ~~namely as per your advertisement~~, given in the above-mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc., which form part of the tender document) and signed on all the pages of the terms & conditions. I/we shall abide by the terms/conditions/ clauses contained therein.
3. The corrigendum(s), issued from time to time by your department too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality /entirety.
5. I / We do hereby declare that we have not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by me/ us/ our firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department shall without giving any notice or reason thereof, shall summarily reject the Bid, without prejudice to any other rights or remedy.

Yours sincerely

Date:  
Address:

Signature:  
Name of the Authorized Signatory:  
Designation: Seal/Stamp:

## **ANNEXURE-D**

**Ministry of Finance, Department of revenue  
Govt. Opium and Alkaloid Works, Ghazipur (U.P.)**

**TENDER No:- GOAW/048/2025-26**

### **Instructions for Online Bid Submission**

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
2. More information useful for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/eprocure/app>

#### **REGISTRATION**

- a. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrolment**” on the CPP Portal which is free of charge.
- b. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / n-Code / e-Mudra etc.), with their profile.
- e. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- f. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

#### **SEARCHING FOR TENDER DOCUMENTS**

- i. There is various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- ii. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- iii. The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification / help from the Help desk.

#### **PREPARATION OF BIDS**

- a. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from

these may lead to rejection of the bid.

- c. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

#### **SUBMISSION OF BIDS**

- i. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- iv. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- v. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- vi. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

1. Any enquiries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

**AMOUNT OF EMD TO BE DEPOSITED**

Sr o.	Name of Items	Amount of EMD to be deposited in INR in favour of "Assistant Chief Account officer, GOAW, Ghazipur"
1	Supply, Installation, Testing and Commissioning of Following Detailed 3 point Centrifugal machine	<u>2,00,000/-</u>

**Annexure "F"**

***Non- Blacklisting (On company's letterhead)***

Date:

To,

The General Manager  
Govt. Opium and Alkaloid Works  
Ghazipur, U.P.

Respected Sir/Madam,

I have carefully gone through the Terms & Conditions contained in the Document for tender ***for supply, Installation, Testing and Commissioning of Centrifugal Machine.*** I / We hereby declare that presently our Company/ firm ..... is having unblemished record and is not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/PSU.

We further declare that presently our company/firm ..... is not blacklisted and not declared ineligible for reasons other than corrupt and fraudulent practices by any State/Central Government/PSU on the date of Bid Submission. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder)