Government eProcurement System

eProcurement System Government of India

Tender Details

Date: 17-Jul-2023 05:35 PM



Basic Details						
Organisation Chain	Department of Revenue Off Neemuch (M.P.)	Department of Revenue Office of Chief Controller of Factories Govt. Opium and Alkaloid Works- Neemuch (M.P.)				
Tender Reference Number	GOAW/PUR/004/2023					
Tender ID	2023_DREV_762313_1	Withdrawal Allowed	Yes			
Tender Type	Open Tender	Form of contract	Supply			
Tender Category	Services	No. of Covers	1			
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No			
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No			
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No			

	Payment Instruments			
Offline	S.No	Instrument Type		
		Bankers Cheque		
	Bank GuaranteeDemand Draft			
	4	FDR		

Cover Details, No. Of Covers - 1					
Cover No	Cover	Document Type	Description		
1	Fee/PreQual/Technical/Finance	.pdf	Scanned Copy of the current and valid GST Registration Certificate if applicable		
		.pdf	Tender Acceptance Letter in format given in Annexure-C		
		.pdf	Scanned Copy of EMD or certificate regarding waive of EMD like MSME etc.		
		.pdf	A Self declaration as per annexure E that the firm is not BLACK LISTED		
		.xls	The Financial Bid (as in BOQ)		

Tender Fee Details, [Total Fee in ₹ * - 0.00]				
Tender Fee in ₹	0.00			
Fee Payable To	Nil	Fee Payable At	Nil	
Tender Fee Exemption Allowed	No			

EMD Fee Details				
EMD Amount in ₹	30,000	EMD through BG/ST or EMD Exemption Allowed	Yes	
EMD Fee Type	fixed	EMD Percentage	NA	
EMD Payable To	ASSISTANT CHIEF	EMD Payable At	NEEMUCH MP	

Click to view modification history

Work /Item(s)							
Title	TRANSPORTATION (RANSPORTATION OF FURNACE OIL FROM M/s BPCL, MANGLIA TO GOAW, NEEMUCH					
Work Description	TRANSPORTATION (RANSPORTATION OF FURNACE OIL FROM M/s BPCL, MANGLIA TO GOAW, NEEMUCH					
Pre Qualification Details	Please refer Tender	lease refer Tender documents.					
Independent External Monitor/Remarks	NA	IA					
Show Tender Value in Public Domain	No						
Tender Value in ₹	10,08,000	Product Category	Hiring of Vehicles	Sub category	TRANSPORTAION OF FURNACE OIL IN TANKER LOAD		
Contract Type	Rate Contract	Bid Validity(Days)	-	Period Of Work (Days)	365		
Location	GOVT OPIUM AND ALKALOID WORKS NEEMUCH MP	Pincode	458441	Pre Bid Meeting Place	NA		
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	GOVT OPIUM AND ALKALOID WORKS NEEMUCH MP		
Should Allow NDA Tender	No	Allow Preferential Bidder	No				

<u>Critical Dates</u>			
Publish Date	17-Jul-2023 06:30 PM	Bid Opening Date	08-Aug-2023 03:30 PM
Document Download / Sale Start Date	17-Jul-2023 06:30 PM	Document Download / Sale End Date	07-Aug-2023 03:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	17-Jul-2023 06:30 PM	Bid Submission End Date	07-Aug-2023 03:00 PM

	1					
NIT Document	S.No	Document Name		Description		Document Size (in KB)
	1	Tendernotice_1.pdf		NIT		399.83
Work Item		T				1
Documents	S.No	Document Type	Docume	nt Name	Description	Document Size (in KB)
	1	Tender Documents	Tenderdoo	c.pdf	TENDER DOCUMENTS	387.00
		BOQ	BOQ 8014		PRICE BID	281.00

Bid Openers List				
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name	
1.	chiragazad@rediffmail.com	Azad Chirag Arun Kumar	azad chirag arun kumar	
2.	neenapj69@gmail.com	Neena Pj	neena p.j.	
3.	vg.darbha@gov.in	Venu Gopal Darbha	venu gopal darbha	

GeMARPTS Details	
GeMARPTS ID	99G59LCA9UST
Description	NOT AVAILABLE ON GEM

Report Initiated On	05-Jul-2023
Valid Until	04-Aug-2023

<u>Tender Properties</u>			
Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Show Bids Details	No
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No
Show Bid Details in Public Domain stage	Technical Bid Opening		

GEM/TIA Undertaking

S.No	Undertaking	Mandatory	Status	Remarks
1	PPP-MII Order 2017	No	Agreed	
2	MSEs Order 2012	Yes	Agreed	

Tender Inviting Authority		
Name GENERAL MANAGER		
Address GOVT OPIUM AND ALKALOID WORKS NEEMUCH MP		

Tender Creator Details		
Created By Venu Gopal Darbha		
Designation	Shift Chemist	
Created Date 17-Jul-2023 05:25 PM		

भारत सरकार
I/1298028/2023 वित्त मंत्रालय राजस्व विभाग कार्यालय महाप्रबन्धक, शासकीय अफीम एवं क्षारोद कारखाना, नीमच.458441 (म.प्र.)



GOVERNMENT OF INDIA
Ministry of Finance
Department of Revenue,
Office of the General Manager,
Govt. Opium - Alkaloid Works,

Neemuch-458441 (M.P.)

ਟੇলਿफोन Telephone : 07423-220199 Fax : 07423-220647

Email- gmopiumnmh@dataone.in

F.NO. GOAF/I(20)64/2023

DATE: 17.07.2023

NOTICE INVITING TENDER No: GOAW/PUR/004/2023-24

 The Office of the General Manger, Government Opium and Alkaloid Works Neemuch invites Single Bld online tenders (Financial Bid only) for supply of TRANSPORTATION OF FURNACE OIL FROM BPCL, MANGLIA TO GOAW NEEMUCH.

SR	Name of Chemical/store	Quantity	Single-Bid /
NO.			Two Bid
1	TRANSPORTATION OF FURNACE	(As & when required in tanker load capacity of 21 KL)	Single-Bid
		Approx no. of trips : 24	
	OIL FROM BPCL, MANGLIA TO	(Quantity of Furnace Oil to be transported throught the	
	GOAW NEEMUCH	year:- 4,75,000 KG).	

2. CRITICAL DATES OF TENDER

SI. No.	Particulars	Date & Time
1	Publish Date & Time	17.07.2023 & 18:30 Hrs
2	Sale / Document Download Start Date & Time	17.07.2023 & 18:30 Hrs
3	Sale / Document Download End Date & Time	07.08.2023 & 15:00 Hrs
4	Bid Submission Start Date & Time	17.07.2023 & 18:30 Hrs
5	Bid Submission End Date & Time	07.08.2023 & 15:00 Hrs
6	Bid Opening Date & Time	08.08.2023 & 15:30 Hrs

3. Tender documents may be downloaded from Central Public Procurement Portal (CPPP) site http://eprocure.gov.in/eprocure/app as per the schedule given in time schedule for tender as above. Aspiring Bidders who have not enrolled/registered for e-procurement should enrol/register before participating through the website http://eprocure.gov.in/eprocure/app. The portal enrolment is free of cost. Bidders shall submit their quotation online on http://eprocure.gov.in/eprocure/app as per the tender document published. Bidders are requested to follow the instructions carefully as per

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the tender document and the instructions given in the above said website.

- 4. The tenders shall be submitted **online, in one parts i.e.** Financial Bid only, along with all the tender documents. The format of Financial Bid is given in BOQ. All the pages of the bid must be sequentially numbered and signed. Over writing, if any, has to be duly certified/attested by the bidder or his authorised signatory irrespective of nature of content of the documents before uploading. Bids submitted without copies of documents specified shall be summarily rejected. The offers submitted through any means other than uploading on the CPPP website https://eprocure.gov.in/eprocure/app shall not be considered. No correspondence will be entertained in this matter.
- 5. Interested parties are advised to visit CPPP website https://eprocure.gov.in/eprocure/app regularly till closing date of submission of tender for any corrigendum/ addendum/ amendment.
- 6. In the event of any of the above-mentioned date being subsequently declared as a holiday/closed day for this office, the tenders will be opened on the next working day at the scheduled time without any further notice.
- 7. Interested parties may also download the tender from the official websites www.goaf.gov.in & The bids, complete in all respects should be submitted exclusively through the Government e-procurement portal https://eprocure.gov.in/eprocure/app on or before 03.00 PM on 07.08.2023.
 - 8. For any clarification Shri NM Rudresh, Incharge Purchase, GOAW, Neemuch may be contacted at the office: Tel. No. 07423-220614 (Office) and Shri Shaitan Singh Beniwal, Dealing Assistant, GOAW, Neemuch Mob. No. 9509372323.

In-Charge Purchase Section

Govt. Opium and Alkaloid works

Neemuch, M.P. (458441)

Enclosures:

- (i) Annexure-A Schedule for Transportation of Furnace Oil from BPCL, Manglia.
- (ii) Annexure B (General information for the tenderers & Terms and conditions)
- (iii) Annexure C (Tender Acceptance Letter)
- (iv) Annexure D (Special Instructions for e-submission of bids)
- (v) Annexure-E(Non Blacklisting undertaking format)
- (vi) Annexure-F(EMD details to be deposited)

ANNEXURE-A

SCHEDULE FOR TRANSPORTATION OF FURNACE OIL FROM BPCL, MANGLIA TO GOAW, NEEMUCH

Sr. No.	NAME OF CHEMICAL	TRANSPORTATIO N QUANTITY OF FURNACE OIL	PLACE FROM UPLIFTING BE MADE	DISTANCE IN KILOMETER FROM UPLIFTING PLACE TO GOAW,NEEMUCH
1	FURNACE OIL	AS AND WHEN REQUIRED (IN TANKER CAPCITY OF 21 KL)	BPCL, MANGLIA	APPROX : 280 KM
		Approx Quantity of Furnace Oil to be transported throught the year:- 4,75,000 KG.		

Note:- The bidders have to quote the rate in lump-sum for transportation of quantity of 21 KL calibrated capacity tanker and not for the rate for transportation on per KL basis.

ANNEXURE-B

Ministry of Finance, Dept. of Revenue, Govt. Opium & Alkaloid Works, Neemuch (M.P)

TENDER No.: GOAW/PUR/004/2023-24 TENDER DOCUMENTS GENERAL INFORMATION FOR THE TENDERERS

- 1. With reference to this office tender notice issued vide F.No GOAF/I(20)64/2023 dated 17.07.2023, Online tenders are invited for <u>TRANSPORTATION OF FURNACE OIL FROM M/s BPCL, MANGLIA TO GOAW, NEEMUCH from reputed transporter or their accredited agents as per specification enclosed with the Tender Documents.</u>
- 2. Last date for uploading of tenders is up to 15:00 Hrs. of 07.08.2023. Tenders uploaded after due date, time and not in prescribed tender document will not be considered. The tenders are to be submitted (Uploaded) in the prescribed Tender Documents, in respective covers.
- 3. Tenders uploaded upto prescribed time and date will be opened on 08.08.2023 at 15:30 HRS
- 4. Financial Bid in the prescribed format as per BOQ shall be duly filled in and signed by the authorised signatory and uploaded online by the bidder along with the self-attested and stamped scanned copies of the following documents: -

Cover-I

- a. Scanned Copy of the current and valid GST Registration Certificate if applicable.
- b. Tender Acceptance Letter in format given in Annexure-C
- c. Scanned Copy of EMD or certificate regarding waive of EMD like MSME etc.
- d. A Self declaration as per annexure E that the firm is not BLACK LISTED for Government transaction by any Department / PSU of Government of India.
- e. The Financial Bid (as in BOQ) shall be duly filled in, digitally signed and uploaded online by the bidder.

Financial bid should be submitted online through Central Public Procurement Portal e-tender system website http://eprocure.gov.in/eprocure/app. Off line Bids shall not be accepted.

Note:

- 1. Price Bid in BOQ Excel form.
- 2. Price bid format may be download from eprocurement site https://eprocure.gov.in/eprocure/app/
- 3. Tenderers should not modify the price bid.
- 5. In case the tenderer fails to submit any of the documents as stated above, Financial bids of the bidder shall not be considered for opening and shall be rejected straight away without any

further reference. 1/1298028/2023

- 6. A Self declaration on stamp paper shall be submitted duly notarized to the effect that the firm is not BLACK LISTED for Government transaction by any Department / PSU of Government of India.
- 7. The General Manager, Govt. Opium & Alkaloid Works, Neemuch reserves the right to reject or accept any tender without assigning any reason.

In-Charge Purchase Section Govt. Opium and Alkaloid works Neemuch, M.P. (458441)

TERMS AND CONDITIONS

- **1.** The bid must contain complete details for Transportation of Furnace Oil from BPCL, Manglia.
- **2.** The bid security declaration form duly sealed and signed as mentioned in annexure-E must be submit along with bid.
- **3.** The rates offered will remain valid till the completion of validity of Annual Rate Contract. **Conditional tenders shall not be accepted.**
- **4.** Net rates should be quoted after adding risk charge, in nature of insurance & deducting discount etc., whatsoever, it may be enroute expenses, if any will be borne by transporter.
- **5.** All levies and miscellaneous expenditure if any during the transit other than those quoted in the tender shall be borne by transporter(s).
- **6.** Validity of the rate contract may be extended the discretion of the General Manager, Govt. Opium & Alkaloid Works, Neemuch, Madhya Pradesh
- **7.** The transporter shall have to provide tanker truck neat, clean properly washed / cleaned and in good condition for transportation of Furnace Oil.
- **8.** The transporter shall have to arrange tanker truck within 24 hours from the date and time of receipt of the documents or information from the consignee's representative as and when ordered for uplifting(s) the subject material from the stock point of the consignor.
- 9. On failure for providing the tanker truck within 24 hours the consignee or his representative reserves the right to hire another tanker truck even on higher rates, if need be. In that case, the transporter shall be liable for payment of difference of amount paid by the consignee or its representative, if any, within 15 days from the date of receipt of such intimation by the transporter
- **10.** In case of exigencies, unforeseen circumstances, etc., the General Manager, Govt. Opium & Alkaloid Works, Neemuch, MP reserves the right to cancel the order for whole or the balance quantity or part of it at any time without assigning any reason, what so ever be.
- **11.** The General Manager, Govt. Opium & Alkaloid Works, Neemuch reserves the right not to accept the lowest or any quotation/tender or to split up the tenders and place order with one or more tenderer(s) without assigning any reason, whatsoever be.
- **12.** The tanker when received at the Government Opium & Alkaloid Works, Neemuch, MP shall be inspected with respect to seal and tag. If seal/tag of BPCL is found break/opened,then tanker will not accepted and a legal action will made against you.
- **13.** No advance payment on any account shall be made against the transportation of Furnace Oil. After inspection of the supplied item and on the supply being found satisfactory, payment against bills for transportation shall be made at the earliest by way of PFMS.
- **14.** The rate of Transportation of Furnace Oil will be fixed irrespective of change in diesel rate during the year.
- **15.** The transporter shall be responsible to fill full quantity ordered before the consigner and see that all the seals are intact before living the stock point of the consigner. It shall be

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- personnel responsibility of transporter for intactness of the seals and correct delivery of the materials as regards to the quality, quantity etc.
- **16.** The material transported shall be weighed, measured and inspected at the consignees work's for correct quality and quantity of materials deliver at actual by the transporter.
- 17. The transit losses up TO 0.5% due to evaporation, sensitivity of weigh bridge(s) etc. shall be allowed. In case of shortage over and above 0.5% of dispatched quantity necessary remarks will be recorded on the L.R./ Challan / GC Note verified by the Stores Officer or his representative. The claim shortage and loss in transit (more than 0.5%), if any due to any reason, whatsoever be shall made good and paid by you to the Government Opium & Alkaloid Works, Neemuch, Madhya Pradesh.
- **18.** The transporter or driver of the tanker truck or his representative shall obtain a receipt of material delivered to the consignee from the stores officer of the consignee showing the quality, quantity, time and get and other particular, if any, and raise their bills on the basis of receipt so obtained. In case, any variation in the quality is found and shortage in the quantity of material is deducted, the transporter shall solely be responsible for the same. In case of variation in the quality and quantity of material delivered is detected, the same shall be recorded on the receipt of material in the presence of the driver of tanker truck by the consignee's representative or the Store Officer.
- 19. On submission of the transporter's bills in triplicate in the name of the General Manager of the Government Opium & Alkaloid Works, Neemuch, Madhya Pradesh, original one duly pre-receipted and stamped supported by the relevant Lorry Receipt / Challan / Goods Consignment note verified by the Stores Officer or his representative of the consignee the full payment will be made by way of PFMS in favour of the transporter at the earliest. Normal period for release of payment is within 30 days.
- **20.** The consignee reserves the right to cancel whole or part of the rate contract at any time without assigning any reasons, whatsoever be.
- **21.** In case, the tenderer withdraws his offer or in the event of tenderer failing to execute, after his tender is accepted, the Earnest Money Deposit furnished by him shall be forfeited without any prejudice to other rights of Govt. of India under any law.
- 22. The successful tenderer to whom Annual Rate contract is issued, shall have to furnish Security Deposit in the form of Account payee Demand Draft drawn in favour of Assistant Chief Accounts Officer, Govt. Opium and Alkaloid Works, Neemuch/ Bank Guarantee/ Fixed Deposit Receipt from a commercial bank at the rate of 5 % of the total value of the order. Such Security deposit should remain valid for a period of sixty days after the successful completion of the supply.
- **23.** Legal proceedings, if any, emanating from the Supply Order shall fall within the jurisdiction of the competent court of Neemuch as the case may be.
- **24.** In case of failure to comply with the terms and conditions of this order, the General Manager of this Works, reserves the right to forfeit part or whole of the Security Deposit & Earnest Money Deposit, if any, deposited by you in connection with supply of stores of this Works.
- **25.** In case of exigencies, unforeseen circumstances, etc., the General Manager, Govt. Opium & Alkaloid Works, Neemuch, MP reserves the right to cancel the order for whole or the balance quantity or part of it at any time without assigning any reason, what so ever be.
- 26. Legal proceedings, if any, emanating from this Contract, shall fall within the Jurisdiction of

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the competent court of Neemuch, Distt. Neemuch, Madhya Pradesh.

- **27. Validity of Bids**: The Bids should remain valid for 90 days from the date of Financial bid opening.
- **28. Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected. Non-compliance of applicable General Information and Instruction will disqualify the Bid.
- **29.** Since the tenders are invited on Annual rate contract basis therefore the requirement for Transportation of Furnace oil is as and when require basis till the completion validity of Annual Rate Contract.
- **30.** Canvassing for obtaining tender will be disqualified the bidder from tender process.
- 31. The bidders have to quote the rate in lump-sum for transportation of quantity of 21 KL calibrated capacity tanker and not for the rate for transportation on per KL basis.
- 32. If the order is placed, the transporter has to provide the copy of valid calibration certificate issued by competent authority, for the particular tanker along with the invoice/builty.

In-Charge Purchase Section Govt. Opium and Alkaloid works Neemuch, M.P. (458441) I/1298028/2023
ANNEXURE-C

TENDER ACCEPTANCE LETTER

To

The General Manager Govt. Opium and Alkaloid Works, Neemuch (M.P)

Sir,

Subject: Acceptance of Terms & Conditions of tender for "TRANSPORTATION OF FURNACE OIL FROM BPCL, MANGLIA TO GOAW, NEEMUCH".

Tender Reference No: GOAW/PUR/004/2023-24

- 1. I/ We have downloaded / obtained the tender document(s) for the above-mentioned tender from the web site(s) namely as per your advertisement, given in the above mentioned website(s).
- 2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc., which form part of the tender document) and signed on all the pages of the terms & conditions. I / we shall abide by the terms / conditions / clauses contained therein.
- 3. The corrigendum(s), issued from time to time by your department too have also been taken into consideration, while submitting this acceptance letter.
- 4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
- 5.1 / We do hereby declare that we have not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
- 6. I / We certify that all information furnished by me/ us/ our firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department shall without giving any notice or reason thereof, shall summarily reject the Bid, without prejudice to any other rights or remedy.

Yours sincerely

Date:	Signature:
Address:	Name of the Authorised Signatory
	Designation:
	Seal/Stamp:

I/1298028/2023 ANNEXURE-D

Ministry of Finance, Govt. Opium and Alkaloid Works, Neemuch (M.P)

TENDER No.: GOAW/PUR/004/2023-24

SPECIAL INSTRUCTIONS FOR E-SUBMISSION OF BIDS

- 1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
- 2. More information useful for submitting online bids on the CPP Portal may be obtained at https://eprocure.gov.in/eprocure/app

REGISTRATION

- a. Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: https://eprocure.gov.in/eprocure/app) by clicking on the link "Online bidder Enrolment" on the CPP Portal which is free of charge.
- b. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- e. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- f. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- i. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- ii. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.
- iii. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- a. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of

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- documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- i. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time
 - i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- iv. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- v. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- vi. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1. Any enquiries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal helpdesk. The contact number for the helpdesk is 1800 233 7315.

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Annexure "E"

Non- Blacklisting (On company's letterhead)

Date:

To,

General Manager Govt Opium and Alkaloid Works Neemuch, M.P.

Respected Sir/Madam,

Yours faithfully, (Signature, name and designation of the authorized signatory) (Name and seal of the Bidder)

Annexure "F"

AMOUNT OF EMD TO BE DEPOSITED

Sr no.	Description	Amount of EMD to be deposited in INR in favour of "Drawing and Disbursing officer, GOAW, Neemuch"
1	Transportation of Furnace Oil from BPCL Manglia to GOAW NEemuch	30,000 /-